

WELCOME TO FORT RILEY



QUICK REFERENCE GUIDE 2006

<http://www.riley.army.mil>

DIRECTIONS TO FORT RILEY

Traveling from Kansas City International Airport or East Bound (KCI): **You will need to provide your own transportation to Fort Riley!**

After you exit the airport area, locate the sign showing 435 South. Get on 435 South until you see the exit for I-70 west. This will take you onto the Turnpike (the Turnpike does have a small fee). Stay on the Turnpike until you get to the Topeka Exit (there are only two and it does not matter the exit you take). Look for signs showing I-70 west (some city names that will be mentioned: Manhattan, Salina and Denver) and stay on the Interstate until you find exit 301. (Towns you will pass and/or just pass their exit signs while on the TURNPIKE: Bonner Springs, Lawrence; INTERSTATE: Paxico, Wamego, Manhattan, Ogden.)

If you are arriving at the Manhattan Municipal Airport there is a special toll free courtesy direct-line telephone for Fort Riley; it is well marked. Pick up the phone and ask for free transportation to the Replacement Company.

Salina is located one hour west. Take I-70 east until you reach exit 301. (Towns you will pass by while on the INTERSTATE are Solomon, Abilene, Enterprise, Chapman and Junction City.)

Wichita is 2 hours southwest of Fort Riley. Take I-135 North out of Wichita until you reach I-70 east until you reach exit 301. (When following I-135 out of Wichita you will pass the towns of Newton and McPherson. Before you reach the I-70 east exit, you will be passing along the edge of Salina.)

ARRIVAL

All in-processing soldiers must sign in at the 1st Replacement Company (except for the following units: MEDDAC, DENTAC, CID, 3d/75th Brigade and mobilized reservists).

The Replacement Company is on Main Post, 208 Custer Avenue, next door to the Central Processing Center. Staffed 24

hours a day, 7 days a week, including holidays. If signing in Monday through Friday during duty hours (8am-5pm), the uniform is BDUs. (785-239-2119). Soldiers provide these documents upon sign in: A copy of DA Form 31 (Leave Request), assignment orders, health and dental records and your Military Personnel Records Jacket (MPRJ).

Newly married soldiers that do not have orders reading "Dependents: Yes." **You MUST** contact your NCOIC/PAC and follow the procedures provided to you. **You will NOT** receive pay for travel, on post housing or basic housing allowance for

your new spouse if proper procedures are not followed. **You NEED** to work with your commander to get an "Amendment to Orders." ID Card Center/DEERS is located in building 212, basement, room 01.

Soldiers with families may utilize Army Community Service's **lending closet supplies** that are on hand. Items you may choose from are: Folding Table/Chairs, cots, cookware, bake ware, cooking

utensils, flatware, dishware, iron and iron board, crib, booster seat and car seats. A valid/current military ID card and orders are required to use this 30-day free service.

VEHICLE REGISTRATION IS MANDATORY

Enter the Installation using Exit 301 on Interstate 70 (I-70).

Vehicle Registration is MANDATORY! The office is located on Marshal Airfield as soon as you take Exit 301. They are in the first building (885) to your right.

REQUIRED documents to register a vehicle:

1. Valid/Current Military/Civilian ID Card
2. Proof of Valid/Current Vehicle Insurance
3. Proof of Valid/Current Driver's License
4. Proof of Valid/Current Vehicle Registration
5. Copy of Valid/Current Orders

IMPORTANT: *If a relative or friend has purchased the vehicle and the title is in "Their Name," you **MUST** have a special power of attorney that has been notarized with a raised seal stating the vehicle is being purchased for you.*

IMPORTANT THINGS FOR MILITARY PERSONNEL TO KNOW WHEN REGISTERING VEHICLES IN KANSAS

Military personnel have the option of registering in the county they reside in or in their home state of record.

Military exemption only applies to personal property taxes and not sales tax on vehicles. Vehicles coming into Kansas must have been registered in a previous location for at least 6 months or the vehicle(s) will be subject to sales tax, if not paid in previous location. For the exemption to apply, the person in the military must be on the title as an owner. Leased vehicles are NOT exempt from taxation.

Office hours are 8:00am – 5:00pm Monday – Friday.

Items needed for registration in Kansas:

- ___ 1. Out of State Title. (If title is at a lienholder, we need a faxed copy of the front and back of the title. Fax # 785-537-6326
- ___ 2. VIN Inspection on all out of state vehicles. Done in lobby of our office each Tuesday, Wednesday and Thursday from 8:00am – 2:00pm. This costs \$10.00 in cash to inspector
- ___ 3. Current proof of insurance that included the vehicle ID # and the expiration date of the insurance.
- ___ 4. Military ID
- ___ 5. Current LES, Orders and/or ORB or ERB
- ___ 6. Current Military Affidavit

In Kansas registration expires depending on the first letter of the person's last name.

A	February 28 (or 29)	M-N-O	August 31
B	March 31	P-Q-R	September 30
C-D	April 30	S	October 31
E-F-G	May 31	T-V-W	November 30
H-I	June 30	U-X-Y-Z	December 31
J-K-L	July 31		

Registration Fees (until January 1, 2007):	Most cars	\$33.00
	Trucks under 12, 000 lbs.	\$43.00
	Motorcycles	\$19.00
	Mopeds	\$14.00
Title Fees:	All vehicles	\$10.00

PRIMARY PHONE NUMBERS

REPLACEMENT	785-239-2119/8332	Chaplains Office	785-239-3359
Commands		Child & Youth Services	785-239-4847
1 BDE, 1 IN	785-239-4014	CPAC (Civilian Employment)	785-239-6047
3 BDE, 1 AR	785-239-1360	Hospital Information	785-239-7973
4 IBCT, 1 ID	785-239-4666	*Hospital ER	785-239-7777
541ST CSSB	785-239-5623	ID Card Center/DEERS	785-239-5667/3654
1 CAV	785-239-8024	Legal Services	785-239-3117
2-289 REG/4 BDE, 75 DIV	785-239-2197	Military One Source	800-464-8107
3 BDE, 75 DIV	785-239-0611	Personal Property Work Center	785-239-6683 ext 104
DISCOM	785-240-2211/2224	Post Office	785-784-2865
Housing - Picerne	785-717-2210/2200	Suicide Prevention	785-239-4357
*Toll Free	800-643-8991	TRICARE Service Center	
Housing Off Post	785-239-2715/2768	-North Region	877-TRICARE
Lodging	785-239-2830	-South Region	800-444-5445
American Red Cross	877-272-7337	-West Region	888-TRIWEST
Army Community Service	785-239-9435	-Prime Remote	888-363-2273
*Relocation, Army Emergency Relief,		-TRICARE Dental	800-866-8499
Exceptional Family Member Program		Vehicle Registration	785-239-3245
BOSS	785-239-2677	Women, Infants and Children	785-239-5730

WEB LINK RESOURCES

Fort Riley WEB Site <http://www.riley.army.mil>

Standard Installation Topic Exchange

<https://www.dmdc.osd.mil/appj/sites/index.jsp>

*Provides relocation Information to all soldiers.

Irwin Army Community Hospital <http://iach.amedd.army.mil/>

Picerne Housing – Home Page <http://www.rileypicerne.com/>

AHRN (Automated Housing Referral Network) <https://www.ahrn.com/>

State of Kansas Official Website <http://www.accesskansas.org/>

*Kansas “Welcome Page,” and Employment Page.

Fort Riley CONNECTION <http://www.fortrileyconnection.com/>

*State of Kansas special grant to provide information for Fort Riley personnel.

Kansas Division of Revenue (Motor Vehicles) <http://www.ksrevenue.org/vehicle.htm>

*Information for those arriving to Kansas, Drivers license and Vehicle registration information.

Kansas Local Newspapers <http://newslink.org/ksnews.html> or

<http://www.kspress.com/web/isite.dll?1010348344414>

*Access to all newspapers to help with your relocation needs.

Kansas Chamber of Commerce

*Go to the local Chamber Directory Link

<http://www.kansaschamber.org/kscchw/hw.dll?page&t=homepage&file=home>

*To request local community information for relocation needs.

Kansas Department of Education <http://www.ksbe.state.ks.us/Welcome.html>

*To locate information for school needs. Refer to the page in this book for counties to locate school.

Kansas Job Links <https://www.kansasjoblink.com/ada/> and

<http://www.employment-resources.com/states/kansas-jobs.html>

Civilian Personnel OnLine <http://acpol.army.mil/employment/>

HOUSEHOLD MOVING

Fort Riley's household shipments known as the Personal Property Work Center (**transportation**) for Inbound and Outbound shipments is constantly changing to help service members and families. Questions about the shipment of

your personal property? Please contact them directly at 785-239-6683 ext 104.

Staff will assist you in understanding how to "estimate" the weight of your household goods. ***Please understand: if you go over your weight limit, you will be held***

responsible for the difference in cost to ship your household goods.

If you have time before your departure, it is usually wise to go through all your items, pull those items you no longer use or need, have a garage sale to raise some money, provide item donations to local thrift shops and trash those items that are no longer current or usable.

If you chose to do a "Dity Move" you are required to contact the Personal Property Work Center, to schedule an appointment. Staff will let you know the current locations

you can get a moving vehicle to transport your household goods. They will tell you where the official weigh stations are to "WEIGH" the moving vehicle(s) before loading and after loading the vehicle(s). This is very important, to receive reimbursement with authorization.

*Obtain information and approval from your local Transportation Office PRIOR TO making any arrangements with the rental company. *DITY Moves with Privately Owned Vehicles (POVs) may be granted with prior permission before moving.

SURROUNDING COUNTIES AND CITIES

Depending on the materials you will receive or view on the internet will talk about the "County" vs. the "Town." This listing is to help assist you in locating newspapers, housing, schools and more.

RILEY COUNTY:

Fort Riley	Leonardville
Manhattan	Ogden
Randolph	Riley

GEARY COUNTY:

Fort Riley	Grandview Plaza
Junction City	Milford

MORRIS COUNTY:

Burdick	Council Grove
Delavan	Dunlap
Dwight	Latimer
Parkerville	White City
Wilsey	

DICKINSON COUNTY:

Abilene	Carlton
Chapman	Detroit
Enterprise	Herington
Hope	Manchester
Solomon	Woodbine

CLAY COUNTY:

Clay Center	Green
Industry	Longford
Morganville	Oak Hill

Vining	Wakefield
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WASHINGTON:

Barnes	Clifton
Greenleaf	Haddam
Hanover	Washington

MARSHALL:

Axtell	Beattie
Blue Rapids	Bremen
Frankfort	Herkimer
Marysville	Oketo
Summerfield	Vermillion
Waterville	Winifred

POTTAWATOMIE:

Duluth	Emmett
Fostoria	Havensville
Louisville	Olsburg
Onaga	St. George
St. Marys	Wamego
Westmoreland	Wheaton

WABAUNSEE:

Alma	Alta Vista
Eskridge	Harveyville
Maple Hill	

THINGS TO THINK ABOUT

1. Submit an Advance Housing Application. On-Line at <http://www.rileypicerne.com/index.php?pid=58>

2. COME FINANCIALLY PREPARED!

If you plan to “**Rent**,” come prepared financially for **all** primary deposits. **Rent deposits** can be up- to a full months rent. The landlord can request the first month fee and the last month fee up front. Example: Rent is \$700. At a minimum (without a pet) you could need \$2,100 up front. **Pets deposits**, an additional deposit can be up to half a months rent and the landlord can charge a monthly set fee or a fee for each pet.

Example: Rent is \$700 the pet deposit can be \$350, plus the first and last month additional fee the landlord has requested you pay per pet a month.

Example: Rent is \$700 the pet deposit \$350 and let’s say \$25 extra a month per pet and you have 2 pets. The cost for PET DEPOSIT Only \$400, plus \$50 extra a month added to your normal rent.

Other primary deposits are Phone (minimum of \$100), Gas (varies) and Electricity (varies). Water and trash are usually part of the rent, but some rentals require tenant to pay; increasing your deposit requirements.

Other primary needs will be household items and food staples/supplies at a bare minimum cost of \$500-\$700.

3. Contact Lodging prior to arrival. (Limited lodging for pet owners.) Insure you have **confirmed** Lodging reservations before traveling to the post. Budget accordingly with length it may take to locate housing. 785-239-2830

During your travel to the installation, make sure you figure in the cost for lodging, gasoline, meals, tollbooths and bring extra if an emergency arises.

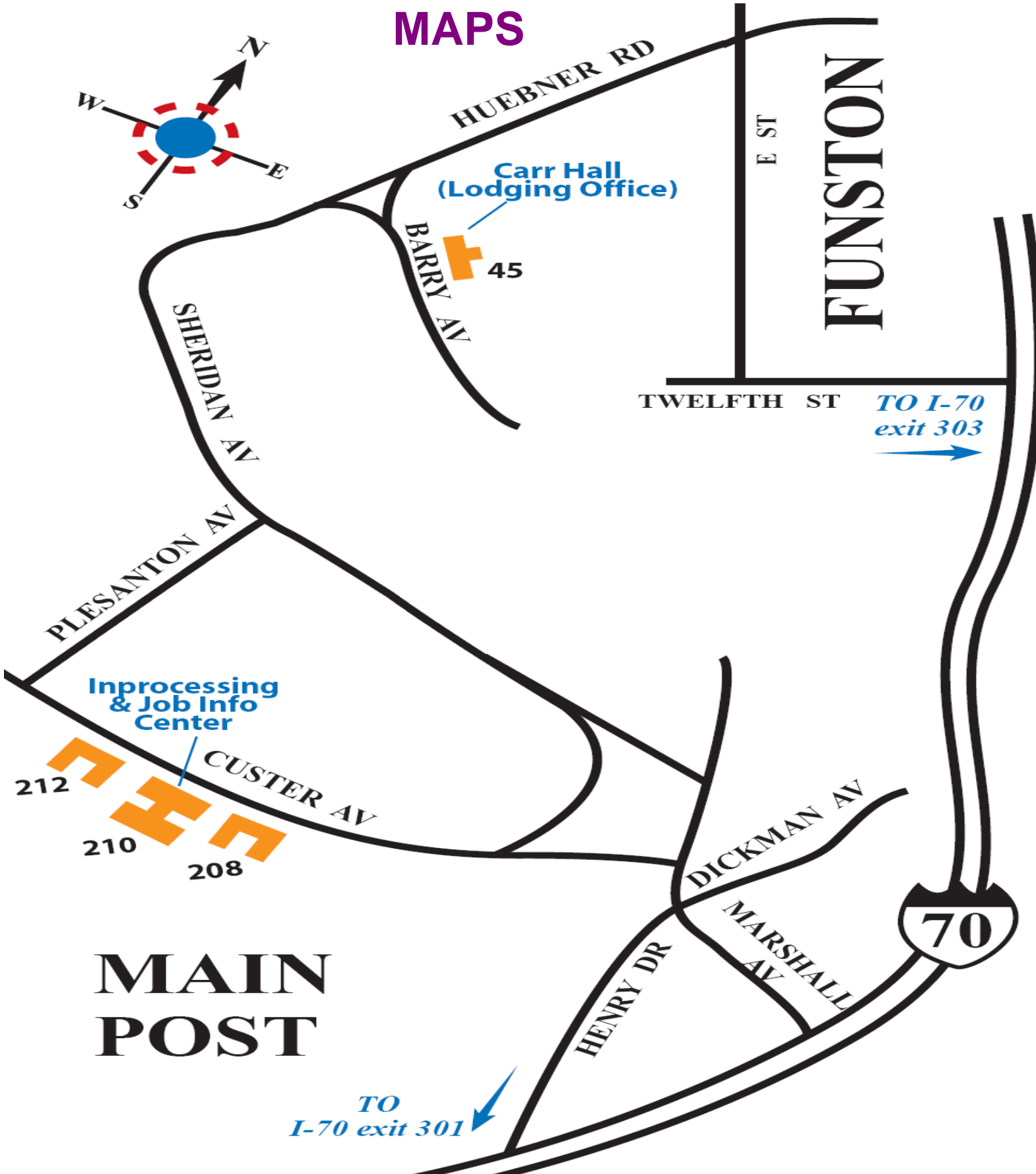
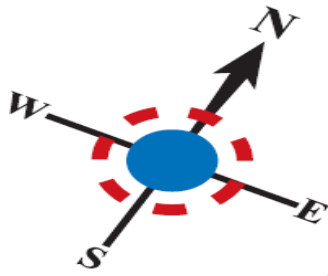
4. A soldier that has a family member with exceptional needs (medical, educational, gifted, etc.) needs to please contact Fort Riley’s Army Community Service at 785-239-9435 and speak with the Exceptional Family Member Coordinator.

5. If you have children, make sure you have packed those little “extras,” to help their transition go smoother. Those who are 1st-12th grade can request a youth sponsor at <http://www.riley.army.mil/Newcomers/Sponsorship.asp> (at bottom of page).

6. Make sure you have all your necessary documents in hand. Do not have them “packed” in the household goods or in suitcases. Always have available during your trip.

7. Special Power Attorney for specific needs.

MAPS



**MAIN
POST**

JUNCTION CITY

WASHINGTON ST

TO
FORT RILEY

CHESTNUT ST

TO I-70
exit 298



HENRY DR

TO
MARSHALL
FIELD

TO
I-70 exit 301

**Vehicle Registration
Building 885
Exit 301**



MAIN POST

